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Nodal ATMA Kerala &lt;nodalatmakerala@gmail.com&gt;

## EEI, Hyderabad – On-Campus Training Programmes from 29th May to 13th July, 2018 – Nomination of officers – Request – Regarding.

EeiHyderabad Abcdefgh &lt;eei1962@yahoo.in&gt;

Thu, May 3, 2018 at 11:48 AM

Reply-To: EeiHyderabad Abcdefgh &lt;eei1962@yahoo.in&gt;

To: "nodalatmakerala@gmail.com" &lt;nodalatmakerala@gmail.com&gt;, "krishidirector@gmail.com" &lt;krishidirector@gmail.com&gt;

**Lr.No.1-7/EEI/On/May-July/2018-19, Dt.28.04.2018**

**To****The Director of Agriculture**

Vikas Bhavan

Trivandrum-695 001, Kerala.

**Sir,**

**Sub:** EEI, Hyderabad – On-Campus Training Programmes from **29<sup>th</sup> May to 13<sup>th</sup> July, 2018** – Nomination of officers – Request – Regarding.

**Ref:** Arising

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I submit to inform that, as per the subject cited I request you to kindly depute the officers for the on campus training programmes from **29<sup>th</sup> May to 13<sup>th</sup> July, 2018** and also requested to send **nominations along with their contact numbers and travel eligibility** immediately as per slots allotted for making necessary arrangements at this end.

It is also requested to include SC/ST and **more women participants** in your deputed officers to the training programme.

Govt. of India is very keen in having good number of participation in each training from client states and instructed EEIs to specify this point in our regular correspondence to the concerned client states. Hence it is requested to nominate more number of officers to attend the On-campus trainings at EEI, Hyderabad during 2018-19.

S. No	Name of the On campus Training	Dates	Duration (Days)
1	Skills for Profitable Agriculture through Mechanization	29 <sup>th</sup> May to 2 <sup>nd</sup> June, 2018	5
2	Presentation Skills for Professional Excellence	4 <sup>th</sup> to 8 <sup>th</sup> June, 2018	5
3	Time and Stress Management for Extension Officers	11 <sup>th</sup> to 15 <sup>th</sup> June, 2018	5
4	Documentation and Writing Skills for	19 <sup>th</sup> to 23 <sup>rd</sup> June, 2018	5

	Extension Professionals		
5	Values and Work Ethics for Development Professionals	26 <sup>th</sup> to 30 <sup>th</sup> June, 2018	5
5	Participatory Extension Methods for Effective Service Delivery	3 <sup>rd</sup> to 7 <sup>th</sup> July, 2018	5
7	Innovative Training Methods for Effective Extension Delivery	9 <sup>th</sup> to 13 <sup>th</sup> July, 2018	5

**Free boarding and lodging** facilities to the participants are provided at this institute. The participants will also be paid **travel expenses as per their eligibility mentioned by the concerned authority**. The Nominated Officers may please be informed to produce the **eligibility to travel and to be certified by the concerned authority and Original tickets to & fro without fail to avail travel charges**. In case of non production of the same, the participants will be paid Sleeper Class Train / Bus fare. **The mobile numbers of the nominated officers may kindly be provided to this office for ensuring participants.**

With warm Regards

Yours Sincerely,

Sd/-

**DIRECTOR**

Endt. No. 19551 dtd 10/5/2018.

Copy communicated to all Principal Agricultural officers. You are requested to send the list of officers willing to attend the training through proper channel. The nomination should include the contact details of candidates and should reach this office 10 days before the commencement of training, in the email id [jdatrng@gmail.com](mailto:jdatrng@gmail.com).

10/5/18  
JDA (AR & F)  
Director, AD & FWD.  
Director of Agriculture (AR & F)  
Directorate of Agriculture,  
Vikas Bhavan, Tiruvananthapuram

Copy to IT Cell for uploading in the website