

TV (3) 25005/14/ATMA

DIRECTORATE OF AGRICULTURE  
VIKAS BHAVAN,  
THIRUVANANTHAPURAM  
DATED: 20-11-2014

**TENDER NOTICE**

**TENDER NO. 1/2014-15**

**PURCHASE OF DIGITAL AUDIO RECORDING DEVICE**

Sealed competitive tenders are invited from the manufacturers/ suppliers for the supply of 150 nos of Digital Audio Recording Device for the use of the Agricultural Department with the following specifications with carrying case/ pouch, rechargeable battery, charger, and USB/ AV cable in two bid system (technical and financial).

1. Built in memory -- minimum 4 GB
2. PC connectivity through USB
3. Channel -- stereo
4. Recording format -- linear pc/ mp3
5. Play back format -- WAV/ mp3/WMA
6. I/O Connectors -- Earphones jack, Mic -- in -- jack, Microphone input
7. Rechargeable battery
8. It should support voice operated recording, Noise cut function
9. Should have facility for MP3 music play back, FM Tuner, USB charging, PC data storage.
10. Warranty period -- 3 years
11. Speaker out
12. Frequency Response
  - a. LPCM (44.1 KHz -- 16 bit) 50 -- 20000 Hz
  - b. MP3 8 kbps (monorual) 60 -- 3400 Hz,
  - c. MP3 48 kbps (monorual) 60 -- 14000 Hz

Details can be had along with the tender form and the Department website [KarshikaKeralam.gov.in/](http://KarshikaKeralam.gov.in/) [Keralaagriculture.gov.in](http://Keralaagriculture.gov.in). Tender should reach the office of the undersigned on or before the date and time specified below. Intending tenders can collect the tender remitting the cost of tender form from the office of Director of Agriculture, Vikas Bhavan, Thiruvananthapuram during office time or may send the exact amount towards the cost of tender form along with amount for postal charges by money order for supply of tender forms, cheques, postage stamps, postal orders, DD etc will not be accepted as the cost of tender form nor the form will be sent by valuable post. Late tenders will not be considered under any circumstances. Tenders should be super scribed as Tender No.1/2014-15 – Purchase of Digital Audio Recording Device.

Closing date of sale of tender forms	29-12-2014, 12 noon
Closing date & time of receipt of tenders	29-12-2014, 3 pm
Date and time of opening the tender- Technical bid	29-12-2014, 4 pm
The date up to which the rates are be firm	30-04-2015
Price of original tender form	Rs. 1500 + VAT
Price of duplicate tender form	Rs. 800 + VAT
Earnest Money Deposit	1% of the total cost of article tendered for (Rs. 9000/-)
Designation and address of the Officer from whom the tender forms are to be obtained and to whom the tenders are to be submitted	Director of Agriculture, Vikas Bhavan, Thiruvananthapuram
Estimated cost	9 lakh

All Kerala Government orders and laws applicable to tenders are applicable to this tender also. Full details of the above item will be available along with tender forms.

Special terms and conditions for the supply of items against Tender No. 1/2014-15, Directorate of Agriculture, Vikas Bhavan, Thiruvananthapuram.

1. Technical bid and financial bid should be submitted in separate sealed covers.
2. Technical bid should contain the relevant technical specification and allied commercial details as required in the terms of tender enquiry documents and financial bid should contain only the price quotation.

3. The technical bid and financial bid should be sealed by the tenderers in separate covers duly subscribed and both these sealed covers are put in a bigger cover and which should be sealed and duly subscribed as tender no. 1/2014-15 - Purchase of Digital Audio Recording Device
4. Technical bid will be considered first by the technical committee and if technical bid found satisfactory in all the respects, financial bid shall be taken into consideration.
5. The offer should be for supply from ready stock in original packing of the manufacturer and the tenderers should give the name of the manufacturer of the item.
6. Tenderers should submit a crossed demand draft for 1% of the total cost of article tendered for, drawn in favour of Director of Agriculture, Directorate of Agriculture, Vikas Bhavan, Thiruvananthapuram along with the tender as earnest money deposit.
7. Rates quoted should be in Indian currency.
8. For delivery to destination should be accomplished by manufacturer's/ dealers.
9. Ex godown rate and fee on rail despatch at stations offered by firms are not acceptable and such tenders will be rejected. The rate quoted should be inclusive of all taxes, cess, excise duty etc and for delivers at the District Head Quarters of the Agriculture Department.
10. The firm who are not original manufacturers should produce the authorization certificate by the manufacturer.
11. Sufficient brochures and technical write up on the quoted item should be provided along with the tender.
12. Tenderers should submit a primary agreement in the Kerala stamp paper worth Rs. 100/- along with the tender. In the absence of such agreement, tender will be rejected.
13. The manufacturer should have ISO certification or other valid accreditation.


14. Supply of the items should be affected within 10 days on receipt of supply order. No extension of time will be allowed.
15. The earnest money deposit furnished by the firms as demand draft will be released after satisfactory completion of contracts and the tenderers should collect the same from this office.
16. Payments will be made within 10 days from the date completion of all formalities by the Director of Agriculture, Vikas Bhavan, Thiruvananthapuram after satisfactory supply of the item(s). Specification of the item with rates quoted as inclusive of taxes only in Indian rupee.
17. Original tender form duly signed by authorised signatory.
18. Original catalogue/brochure of the quoted item. Full specification/ description of the item as per the tender notice should be specified.
19. A warranty of minimum 3 years for the item is preferable.
20. Copy of ISO Certification, if any.
21. Training on working and proper use of the device is to be given at district level by the suppliers.
22. If the tender opening date (29-12-2014) happens to be a holiday, the tender will be opened in the same time on next working day.

The item should be delivered at District Head Quarters of Agriculture Department. The rates should be for destination freight prepaid in full, inclusive of all taxes and duties prevailing at the ruling rate.

Sd/-

Director of Agriculture  
Directorate of Agriculture,  
Vikas Bhavan, Thiruvananthapuram

Thiruvananthapuram  
20-11-2014

  
K.K. CHANDRAN  
Additional Director of Agriculture  
Directorate of Agriculture  
Thiruvananthapuram