



GOVERNMENT OF KERALA
AGRICULTURAL DEPARTMENT

Directorate of Agriculture
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No. TV (1)22669/2015

Dated: 15.07.2015

On behalf of the Governor of Kerala, Two Cover e-tenders are invited from reputed individuals or event management group for organizing the state level farmers day celebration and award distribution and south Indian fest on 16/08/2015 to 26/08/2015 at police Maidan Kannur, an official Government function of minimum 3000 participants by the Director of Agriculture. The detailed specifications are annexed to the tender document.

The technical bid and price bid should be given in separate envelops. The Price bid shall be opened only for those bidders who satisfy the eligibility criteria mentioned in the tender document.

Those who are meeting the eligibility criteria and are interested to organise the function subject to the terms and conditions may furnish their quotes in the prescribed form enclosed herewith and with copies of other required documents indicated in the tender document.

Eligibility Criteria

1. Essential

- i. The bidder shall be an individuals or event management group having minimum financial turnover of Rs. 500 lakhs and above in a single year, during the last two years commencing from 2013-2014.
- ii. The bidder should have experience in conducting at least a national level event related to the field of agriculture.
- iii. The bidder should have audited balance sheet for last 2 years.

2. Desirable

- i. The bidder should have organised at least three programs of more than 3000 participants.
- ii. Experience in arranging the programs of State Government / PSUs etc. on various social / service and business meets
- iii. Details of awards / certificates of excellence received, if any.

The tender is to be submitted as e-tenders through <https://etenders.kerala.gov.in>. Since this is an e-tender, only those bidders who have enrolled in the above portal with their own digital signature certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal.

Tender No.: AGRI / TV(1)22669/2015/NS

Document sale start date:15/07/2015

Document sale end date : 25/07/2015

Bid Submission start date :15/07/2015

Last date & time of receipt of e-Tender : 25/07/2015-2.30 PM

Date & Time of opening of e-Tender

- | | |
|------------------|-------------------------|
| 1. Technical bid | : 28.07.2015 – 2.30 PM |
| 2. Financial bid | : 29.07.2015 – 11.30 PM |

Cost of e-Tender & E.M.D. (online Payment) : ₹5,250 /- for Tender form cost and ₹50,000/- for EMD all payment including EMD should be made as single payment through online

Date up to which the rates are to remain firm for acceptance: 30 Days from the date of opening

Performance Security: 5% of total contract Quoted amount inclusive of E.M.D.

The bidder desiring to take part in the bid shall log into <https://etenders.kerala.gov.in/> and then select tender and initiate payment. Bidders will be directed to the payment gateway page of the State Bank of Travancore. There are two options – (1) State bank of Travancore (SBT Net banking payment) and (2) Payment through NEFT from other banks to the payment gateway of SBT.

For obtaining **digital signature certificate** (DSC) and necessary portal enrolment bidders can visit the website <https://etenders.kerala.gov.in/>

The e-tenders submitted by the competent agency/bidder should definitely contain a scanned and signed copy of the **Annexure I & Annexure II**.

Tenders will be opened in the online presence of such bidders or their authorized representatives who have logged in at the prescribed time of opening. If the date fixed for opening happens to be a holiday or due to net failure the tenders will be opened in the next working day, at the same time.

Soon on opening the technical bid of e-tenders, the committee constituted to evaluate the bid will scrutinize the tenders. On finalization of the same, the financial bid of the concerned competent firm will be opened for consideration.

The price of the e-tender tender form shall be received only through online payment - SBT / NEFT from other banks.

Scanned copy of the agreement in the prescribed format in Kerala Stamp paper worth **Rs. 500/- should be submitted online** and original to the undersigned before the opening of the e-tender (Annexure I).

The rates should be quoted in Indian National Rupees only.

Details with respect to the e-tender and the details of specifications can be freely downloadable from the e-tender website <https://etenders.kerala.gov.in>

The General committee will scrutinize the tenders received and will take necessary action for the award of tender. The decision of the General committee /Govt. of Kerala will be final for the award of the contract.

The right of acceptance or rejection of e-tender without assigning any reason is solemnly vested with General committee.

The rules and regulations prescribed for e-tenders by the Government of Kerala shall be applicable to this e- tender also.

Special Conditions:

1. The individuals or agency shall execute, comply and organise the function, in accordance with the contract to the complete satisfaction of the Department.
2. The rates quoted for the service should be inclusive of all taxes, transportation charges etc...
3. In case of default on the part of the bidder in carrying out any order, Department shall be entitled to get the work done by any other persons and all expenses consequent thereon or incidental thereto shall be borne by the Department and will be deducted from the agency.
4. The decision of the General committee in the matter arising out of this contract shall be final and binding in regard to all matters relating to the contract.
5. The General committee shall have right to issue addendum to tendered documents to clarify, amend, modify supplement or delete any of the condition, clause or items stated therein. Each addendum shall form a part of the original invitation to tender.
6. The work should be inclusive of transportation, handling or any other cost of installation/ supply and the firm has to supply and erect the items at the location or as specified by the under signed or by the authorized person.
7. The General committee reserves the right to award the full quantity of work to any one bidder or distribute the work to different bidder without assigning reasons thereof.

8. EMD of ₹ 50,000/- and Cost of Tender including VAT is Rs. 5,250/- should be made as a single payment through online.
9. The successful tenderer will have to execute an agreement in stamp paper worth Rs. 500/- in prescribed form and manner and also to furnish the required security amount @ 5% of total quoted amount including EMD within 3 days of the receipt of notice.
10. The payment shall be released only after satisfying the qualities, quantity, specifications of the work executed, service provided, items supplied and its successful completion.
11. The Department has the right to accept or reject any tender without assigning any reason whatsoever.
12. Tenders received incomplete in any respect will be summarily rejected and the decision of the under signed on such matters will be final.
13. **The infrastructure works should be completed on or before 15/08/2015, 2.00 PM. The rest of the work should be completed as specified in the tender documents.**
14. Income Tax, KVAT, KCWWFB contribution, service tax etc... will be deducted in the bill at the rates applicable at the time of making payment.
15. **All conditions of Kerala Government e-Tenders are applicable in this case also.**

Any legal disputes that may arise in relation to the e-tender formalities will be restricted to the jurisdiction of Thiruvananthapuram District Court. Communications to be addressed to:

The Director of Agriculture

Directorate of Agriculture


Vikas Bhavan, PO

Thiruvananthapuram

Pin code -6950033

Phone: 0471-2306748, 2304480, 2304741

E mail: krishidirector@gmail.com


**Director of Agriculture
& General Convenor
State farmers day
& South Indian Agri Fest 2015**