

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,
DIRECTORATE OF AGRICULTURE, THIRUVANANTHAPURAM**

(Present: Smt. K.M. Leelamani)

Sub:- Establishment - Promotion in the cadre of Fair Copy Superintendent -
Orders issued.

Read:- Order No. SA (2) 38000/2012 dated 19-08-2013.

Order No. SA (2) 38000/2012 Date: 17-12-2013.

At present a post of Fair Copy Superintendent is lying vacant in the Principal Agricultural Office, Kollam as Smt. K.A. Fathima, Selection Grade Typist, Principal Agricultural Office, Kottayam relinquished the promotion ordered vide proceeding read above.

Two more vacancies in the cadre of Fair Copy Superintendent have also arisen in the Department due to the retirement on superannuation of the following Fair Copy Superintendents.

1. Smt. Sreeja Etamuttinakath,
Directorate of Agriculture, Thiruvananthapuram
2. Smt. A. Abida Beevi,
Directorate of Agriculture, Thiruvananthapuram

Against the above three vacancies the following senior most Selection Grade Typists of the department are promoted to the cadre of Fair Copy Superintendent on Rs. 16180-29180 with effect from the date of joining duty and posted at the offices noted against their names.

Sl No	Name and Designation of the promoted officer	Office to which posted
1.	Sri. P.Y. Abdul Jaheer, Selection Grade Typist, o/o Assistant Executive Engineer (Agri), Thrissur	Directorate of Agriculture, Thiruvananthapuram (vice Smt. Sreeja Ettamuttinakath, Fair Copy Superintendent retired)
2.	Smt. K. Hareefa, Selection Grade Typist, Principal Agricultural Office, Kottayam	Directorate of Agriculture, Thiruvananthapuram (vice Smt. A. Abida Beevi, Fair Copy Superintendent retired)

3.	Smt. P. Sujatha, Selection Grade Typist, Principal Agricultural Office, Kottayam	Principal Agricultural Office, Kollam (vice Smt. K.A. Fathima, Selection Grade Typist 'relinquished the promotion)
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The officers promoted will be placed on probation for a period of one year from the date of joining duty within a continuous period of two years.

The date of relief/joining of the officers promoted will be reported to this office in due course.

Necessary entries to the effect of this order will be made in the Service Book of the incumbents concerned.

Sd/-

Senior Administrative Officer

To

1. The incumbents (through the heads of office)
2. All Principal Agricultural Officers
- ✓ 3. IT Cell for publishing in the official website
4. CA to Senior Administrative Officer
5. Stock File/Spare.


Senior Superintendent
Directorate of Agriculture
Thiruvananthapuram - 33