

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,**  
**DIRECTORATE OF AGRICULTURE, THIRUVANANTHAPURAM**

(Present: K.N. Sujatha)

Sub:- Establishment -- Promotion to the cadre of Typists -- Orders issued.

- Read:-
1. Order No. SA (2) 38000/2012 dated 17-12-2013
  2. Order No. SA (2) 30120/2015 dated
  3. Order No. SA (2) 66102/2012 dated 01-12-2014
  4. Order No. SA (4) 47233/2014 dated 30-12-2015.
  5. Order No. SA (2) 56533/2015 dated 04-03-2016.

**Order No. SA (2) 29875/2015 Date: 18-03-2016**

At present 16 posts of Selection Grade Typists are lying vacant in the Department as detailed below:

Sl No	Name of vacancy	Date of occurrence of Vacaney
1.	A. Balakrishnan promoted as Fair Copy Superintendent	30-11-2014
2.	S. Suman, Selection Grade Typist retired	01-02-2015
3.	D. Valsalakumari, Selection Grade Typist retired	01-04-2015
4.	P.M. Baby Girija, Selection Grade Typist retired	01-05-2015
5.	Abdul Jaheer P.Y. promoted as Fair Copy Superintendent	25-05-2015
6.	E. Soudha Beevi promoted as Fair Copy Superintendent	28-05-2015
7.	N.M. Maimoona promoted as Fair Copy Superintendent	30-05-2015
8.	D. Baby, Selection Grade Typist retired	01-06-2015
9.	J. Vijayamma, Selection Grade Typist retired	01-06-2015
10.	A. Indira, Selection Grade Typist retired	01-06-2015
11.	N.K. Sheela promoted as Fair Copy Superintendent	03-07-2015
12.	S. Rasheela, Selection Grade Typist retired	01-08-2015
13.	Thressiakutty Sebastian, Selection Grade Typist retired	01-09-2015
14.	T.A. Kamar promoted as Fair Copy Superintendent	23-11-2015
15.	G. Girijakumari promoted as Fair Copy Superintendent	30-12-2015
16.	K.M. Vasanthi, Selection Grade Typist retired	01-02-2016

Against the above sixteen vacancies the following senior most UD Typists of the department are promoted to the cadre of Selection Grade Typist on Rs. 14620-25280 (Pre-revised Scale) with effect from the date noted against their names as per the

provisions contemplated in Rule 28 (b) of KS&SSR Part I and permitted to continue in the present station.

Sl No	Name and designation of promoted officer	Date of effect
1.	Radha M.N., UD Typist vice A. Balakrishnan promoted	30-11-2014
2.	Radhamoni K.S., UD Typist vice S. Suman. Selection Grade Typist retired	01-02-2015
3.	Minimol S., UD Typist vice D. Valsalakumari. Selection Grade Typist retired	01-04-2015
4.	Sajithkumar K., UD Typist vice P.M. Baby Girija, Selection Grade Typist retired	01-05-2015
5.	K. Sheelamma, UD Typist vice Abdul Jaheer P.Y. promoted as Fair Copy Superintendent	25-05-2015
6.	K.V. Ravikumar, UD Typist vice E. Soudha Beevi promoted as Fair Copy Superintendent	28-05-2015
7.	Sindhu C., UD Typist vice N.M. Maimoona promoted as Fair Copy Superintendent	30-05-2015
8.	Sabira N.A., UD Typist vice D. Baby, Selection Grade Typist retired	01-06-2015
9.	Sreelatha R., UD Typist vice J. Vijayamma. Selection Grade Typist retired	01-06-2015
10.	Resiya E.R., UD Typist vice A. Indira, Selection Grade Typist retired	01-06-2015
11.	Vijaya K.P., UD Typist vice N.K. Sheela promoted as Fair Copy Superintendent	03-07-2015
12.	Mary Stella, UD Typist vice S. Rasheela, Selection Grade Typist retired	01-08-2015
13.	Asokan P.B., UD Typist vice Thressiakutty Sebastian, Selection Grade Typist retired	01-09-2015
14.	P. Sudha, UD Typist vice T.A. Kamar promoted as Fair Copy Superintendent	23-11-2015

15.	Rajani C., UD Typist vice G. Girijakumari promoted as Fair Copy Superintendent	30-12-2015
16.	Radhakrishnan T.V., UD Typist vice K.M. Vasanthi. Selection Grade Typist retired	01-02-2016
17.	Sindhu M., UD Typist vice Radhamoni K.S., Selection Grade Typist retired	01-02-2016

Consequent to the above promotion 17 posts of UD Typists have arisen in the Department. In addition to the above 6 more (one unfilled vacancy + 5 category change vacancy) vacancies are also exist in the Department as detailed below: (Total: 17+6=23)

Sl No	Name of vacancy	Date of occurrence of Vacancy
1.	G. Rajan, UD Typist promoted as Selection Grade Typist (unfilled vacancy)	03-05-2014
2.	Lomimol K.R., UD Typist category changed as Senior Clerk	02-06-2014
3.	C.K. Shyam Prakash, UD Typist category changed as Senior Clerk	11-09-2014
4.	Pradeep V.V., UD Typist category changed as Senior Clerk	11-09-2014
5.	Anoop M., UD Typist category changed as Senior Clerk	11-09-2014
6.	Radha M.N., UD Typist promoted as Selection Grade Typist	01-12-2014
7.	Radhamoni K.S., UD Typist promoted as Selection Grade Typist	02-12-2015
8.	Minimol S., UD Typist promoted as Selection Grade Typist	02-04-2015
9.	Sajithkumar K., UD Typist promoted as Selection Grade Typist	02-05-2015
10.	Sabukhan M., UD Typist category changed as Senior Clerk	02-05-2015
11.	K. Sheelamma, UD Typist promoted as Selection Grade Typist	26-05-2015
12.	K.V. Ravikumar, UD Typist vice D. Baby, Selection Grade Typist retired	29-05-2015
13.	Sindhu C., UD Typist promoted as Selection Grade Typist	31-05-2015
14.	Sabira N.A., UD Typist promoted as Selection Grade Typist	02-06-2015

15.	Sreelatha R., UD Typist promoted as Selection Grade Typist	02-06-2015
16.	Resiya E.R., UD Typist promoted as Selection Grade Typist	02-06-2015
17.	Vijaya K.P., UD Typist promoted as Selection Grade Typist	04-07-2015
18.	Mary Stella, UD Typist promoted as Selection Grade Typist	02-08-2015
19.	Asokan P.B., UD Typist promoted as Selection Grade Typist	02-09-2015
20.	P. Sudha, UD Typist promoted as Selection Grade Typist	24-11-2015
21.	Rajani C., UD Typist promoted as Selection Grade Typist	31-12-2015
22.	Radhakrishnan T.V., UD Typist promoted as Selection Grade Typist	02-02-2016
23.	Sindhu M., UD Typist promoted as Selection Grade Typist	02-02-2016

Against the 23 vacancies the following **21** senior most LD Typists of the Department are promoted to the cadre of UD Typist on Rs. 13210-22360 (Pre-revised scale) with effect from the date noted against their names as per the provisions contemplated in Rule 28 (b) of KS&SSR Part I and permitted to continue in the present station. Two posts will be filled up after publication of new seniority list of LD Typists.

Sl No	Name and designation of promoted officer	Date of effect
1.	Priya T.V., LD Typist vice G. Rajan, UD Typist promoted as Selection Grade Typist (unfilled vacancy)	04-05-2014
2.	Lathika V., LD Typist vice Lomimol K.R., UD Typist category changed as Senior Clerk	03-06-2014
3.	Narayanan T.K., LD Typist vice C.K. Shyam Prakash, UD Typist category changed as Senior Clerk	12-09-2014
4.	Shijukumar P.G., LD Typist vice Pradeep V.V., UD Typist category changed as Senior Clerk	12-09-2014
5.	Sreeja N., LD Typist vice Anoop M., UD Typist category changed as Senior Clerk	12-09-2014
6.	Ashapriya S., LD Typist vice Radha M.N., UD Typist promoted as Selection Grade Typist	02-12-2014
7.	Anitha A.V., LD Typist vice Radhamoni K.S., UD Typist promoted as Selection Grade Typist	03-12-2015
8.	Ramesh Gopinath, LD Typist vice Minimol S., UD Typist	03-04-2015

	promoted as Selection Grade Typist	
9.	Rajisha V., LD Typist vice Sajithkumar K., UD Typist promoted as Selection Grade Typist	03-05-2015
10.	Jaisel P., LD Typist vice Sabukhan M., UD Typist category changed as Senior Clerk	03-05-2015
11.	Rani K.S., LD Typist vice K. Sheelamma, UD Typist promoted as Selection Grade Typist	27-05-2015
12.	Prasanth K.G., LD Typist vice K.V. Ravikumar, UD Typist vice D. Baby. Selection Grade Typist retired	30-05-2015
13.	Nowfia N., LD Typist vice Sindhu C., UD Typist promoted as Selection Grade Typist	01-06-2015
14.	Sunitha R., LD Typist vice Sabira N.A., UD Typist promoted as Selection Grade Typist	02-06-2015
15.	Pushpitha K.P., LD Typist vice Sreelatha R., UD Typist promoted as Selection Grade Typist	02-06-2015
16.	Jalajakumari S., LD Typist vice Resiya E.R., UD Typist promoted as Selection Grade Typist	03-06-2015
17.	Manju S. Nath. LD Typist vice Vijaya K.P., UD Typist promoted as Selection Grade Typist	05-07-2015
18.	Rani A.K., LD Typist vice Mary Stella, UD Typist promoted as Selection Grade Typist	03-08-2015
19.	Aji K.S., LD Typist vice Asokan P.B., UD Typist promoted as Selection Grade Typist	03-09-2015
20.	Shylaja V.K., LD Typist vice P. Sudha, UD Typist promoted as Selection Grade Typist	25-11-2015
21.	Sunitha S.B., LD Typist vice Rajani C., UD Typist promoted as Selection Grade Typist	01-01-2016

The date of relief/joining of the officers promoted will be reported to this office in due course.

Necessary entries to the effect of this order will be made in the Service Book of the incumbents concerned. The above order of promotion to the cadre of Selection Grade

Typist and UD Typist is liable to change when revised ratio 1:1:1:1 among LD Typist, UD Typist, Senior Grade Typist and Selection Grade Typist introduced with effect from 01-04-2016 as per GO (P) 07-2016/Fin dated 20-01-2016 is implemented.

This order will be published in the official website of the Department in [www.keralanagriculture.gov.in](http://www.keralanagriculture.gov.in). No individual communications will be sent from this office. The Principal Agricultural Officers/Controlling Officers are directed to download this order and distribute the copies to the concerned accordingly. The officers promoted will exercise option in terms of Rule 28 A Part I KSR and as laid down in GO (P) No. 85/2011/Fin dated 26-02-2011, GO (P) No. 143/2011/Fin dated 03-03-2011 and GO (P) No. 7/2016/Fin dated 20-01-2016.

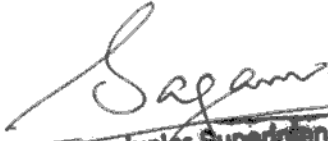
Sd/-

Senior Administrative Officer

To

1. The incumbents (through the heads of office)
2. The Principal Agricultural Officers
3. IT Cell for publishing in the official website
4. CA to Senior Administrative Officer
5. Stock File/Spare

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 Junior Superintendent  
 SA Section  
 Directorate of Agriculture  
 Thiruvananthapuram - 33