

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,**  
**DIRECTORATE OF AGRICULTURE, THIRUVANANTHAPURAM**  
**(PRESENT: S.SYAMAPRASAD)**

Sub: - Agriculture Department- Establishment- **Promotion/Ratio promotion**  
**In the cadre of Confidential Assistants** -Orders issued.

- Read: - 1. G.O. (P) 85/2011/Fin Dated 26/02/2011  
2. Order No. SA (2)15325/10 dated 22/04/2010  
3. Order No.SA (2)4355/11 dated 02/05/2011  
4. Order No. SA (2)40649/11 dated 19/10/2011

**Order No.SA (2) 9649 /2012 Dated 28/06/2012**

At present there is a vacancy of Selection Grade Confidential Assistant arisen in the department viz. Smt. R. Ambikakumari Selection Grade Confidential Assistant expired.

In this connection the senior most Senior Grade Confidential Assistant in the department **Sri. P.Asokan, o/o Directorate of Agriculture, Vikasbhavan.** Thiruvananthapuram is promoted to the above vacancy as Selection Grade Confidential Assistant on Rs. 19240-34500 with immediate effect.

In the resultant vacancy in the cadre of Senior Grade Confidential Assistant, the senior most Confidential Assistant Grade-I, **Smt. L. Girija Devi, Directorate of Agriculture** is promoted as Senior Grade Confidential Assistant on Rs. 16180-29180 with immediate effect.

After effecting the promotions in the above cadres only seven numbers of officers are remain in the cadre of Confidential Assistant Grade-I. As a result of this there are four vacancies in the cadre of Confidential Assistant Grade-I.

The sanctioned strength of Confidential Assistants in the department is 44. As per the G.O read as 1<sup>st</sup> Paper above the ratio between Selection Grade, Senior Grade ,Grade I,& Grade II have been fixed as 1:1:1:1 (ie. 11 number in each cadre.) In order to maintain the ratio in the Confidential Assistant cadres, the following four senior most Confidential Assistants Grade II are promoted as Confidential Assistants Grade I on Rs ( 13900-24040 ) with effect from the dates noted ( dates of declaration of probation ) against their names.

Sl. No	Name & address of Confidential Assistant Promoted as CA Grade I	Serial no in the seniority list of CAs	Date of effect of promotion	Remarks
01	<b>Sri. Shibu .S</b> CA Grade II Principal Agricultural Office, Malappuram	<b>05</b>	<b>24/09/2011</b>	<i>(Now on deputation at the o/o The Commissioner of Entrance Examinations TVM)</i>
02	<b>Sri. P.P.Ajayan</b> CA Grade II Directorate of Agriculture, TVPM	<b>06</b>	<b>02/11/2011</b>	
03	<b>Smt. T.Selvi.</b> CA Grade II Directorate of Agriculture, TVPM	<b>07</b>	<b>23/12/2011</b>	
04	<b>Smt. Kalpana.K.Kuttapen</b> CA Grade II Directorate of Agriculture, TVPM	<b>09</b>	<b>20/04/2012</b>	
<i>(Sl No .08 in seniority list Smt. Sajitha. S, CA Grade II has not completed her probation &amp; not considered for the promotion)</i>				

The incumbent on deputation ie. Sri. Shibu .S promoted as Confidential Assistant Grade -I is permitted to continue in the deputation post as such. In the resultant vacancy of the incumbent on deputation there arose a vacancy in the cadre of Confidential Assistants Grade- I. In this vacancy the next senior most Confidential Assistants Grade II, **Smt. A. Saleena ( Sl No .10** in the seniority list )o/o the Bio Technology & Model Floriculture Centre, Kazhakuttom, Thiruvananthapuram is also promoted as Confidential Assistant Grade- I on Rs. (13900-24040 ).

**The officers Promoted are allowed to continue in the present stations in the promoted cadre.** They will exercise option in terms of Rule 28A Part I of KSR.

The officer promoted as Selection Grade CA will be on probation for a period of six months with in a continuous period of one year as contemplated in the G.O. (P) 42/2010 /P&ARD dated 20/12/2011. The RTC & Entitlement Register should be produced to this office by the incumbent concerned for onward transmission to the Accountant General.

The Principal Agricultural Officer Concerned & other controlling officers will acknowledge the receipt of order in time. Arrears due to the incumbents if any on account of this order will be drawn and disbursed to the incumbents subject to provisions contained in the relevant Government orders in force.

Necessary entries to the effect of this order will be made in the Service Book of the incumbent.

Sd/-

**Senior Administrative Officer**

To

**The incumbents concerned ( Head of Office )**

- Copy to: -
1. *The Principal Agricultural officer Malapuram*
  2. *The Accountant General (A & E) Kerala (with C/L)*
  3. *Commissioner of Entrance Examinations, Thiruvananthapuram (with C/L)*
  4. *The Assistant Director of Agriculture BMFC Kazhakuttom, TVPM*
  5. *Accounts Section HQ (2 Copies)*
  6. *The Deputy Director of Agriculture (IT Cell) for publishing in the Official Website of the Department.*
  7. *Service Book*
  8. *Stock file/spare*

Forwarded by order

  
**Junior Superintendent**