

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER, DIRECTORATE
OF AGRICULTURE, THIRUVANANTHAPURAM**
(PRESENT: K.N. Sujatha)

Sub:-Agriculture-Department-Establishment-Promotion/Ratio promotion in the Cadre of Personal Assistant to Director of Agriculture and in the cadre of Confidential Assistants-Orders issued.

Ref:-1. G.O.(P) 85/2011/Fin dated 26/02/2011

2. This office order No. SA(3)17659/2015 dated 22/04/2015

Order No. SA(3)17659/2015 Dated 04/05/2015

As per the order read as 2nd paper above Smt. Vimala.R, the senior most Selection Grade Confidential Assistant in the Agriculture Department, (Office of the Principal Agricultural Officer, Kottayam) (*Sl.No 10 of seniority list as on 25/03/2006*) has been promoted as Personal Assistant to Director of Agriculture on Rs.20740-36140 and posted in the Directorate of Agriculture , Thiruvananthapuram and Sri.P.Prabhakaran, selection Grade Confidential Assistant , Office of the Principal Agricultural Officer, Wayanad retired from service on superannuation on 31.03.2015 AN and thus two vacancies in the cadre of Selection Grade Confidential Assistant have occurred in the Agriculture Department.

In the above resultant vacancies the following two senior most senior Grade Confidential Assistants as per the Seniority list No SA(2)21859/2006 dated 25/03/2006 are **promoted as Selection Grade Confidential Assistants on Rs 19240-34500** with effect from the dates noted against their names.

Sl. No	Name & address of Confidential Assistant Promoted as Selection Grade Confidential Assistants	Serial no in the seniority list of CAs	Date of effect of promotion
1	Smt. Elsy Moses, Senior Grade Confidential Assistant, Principal Agricultural Office, Pathanamthitta	30	01/04/2015 (In retirement vacancy of Sri. P.Prabhakaran)
2	Smt.E.P.Remani, Senior Grade Confidential Assistant, RATTC, Taliparamba, Kannur	31	27/04/2015 (in the promotio vacancy of Smt. Vimala.R)

In order to maintain the ratio in the Confidential Assistant cadres, [1:1:1:1] the following three senior most Confidential Assistants Grade I are **promoted as Confidential Assistants Senior Grade on Rs (16180-29180)** with effect the date of this order.

Sl. No	Name & address of Confidential Assistant Promoted as Senior Grade Confidential Assistants	Serial no in the seniority list No.16398/2011 dated 08/08/2011 of CAs
1	Smt. Sreelatha, M.S, Confidential Assistant Grade I Principal Agricultural Office, Alappuzha	01
2	Smt. Ajitha. A.S, Confidential Assistant, Grade I, Directorate of Agriculture, Thiruvananthapuram	02
3	Smt. Sunitha. P.K, Confidential Assistant Grade I Principal Agricultural Office, Palakkad	03

The officers Promoted are allowed to continue in the present stations in the promoted cadre. They will exercise option in terms of Rule 28A Part I of KSR.

The officer promoted as Selection Grade Confidential Assistant will be placed on probation from the date of joining duty in the promoted post for a period of six months on duty with in a continuous period of one year from the date of joining duty as contemplated in the G.O.(P) 42/2010/P&ARD dated 20/12/22011.

Necessary entries to the effect of this order will be made in the Service Book of the incumbents concerned.

Sd/-

Senior Administrative Officer

To

The incumbents concerned (Through Head of Office)

Copyto:-

- 1) The Accountant General (A&E) Kerala (with C/L)
- 2) The Deputy Director of Agriculture, RATTC, Taliparamba, Kannur
- 3) All Principal Agricultural Officers.
- 4) The Principal Information Officer, Farm Information Bureau, Thiruvananthapuram.
- 5) Accounts section (2copies)
- 6) IT Cell for publishing in the official website.
- 7) Service Book
- 8) Stock file/spare

Administrative Assistant II

ADMINISTRATIVE ASSISTANT
Directorate of Agriculture
Vikas Bhavan
Thiruvananthapuram