



GOVERNMENT OF KERALA

STATE HORTICULTURE MISSION- KERALA

THIRUVANANTHAPURAM- 695 034

Phone : (0471) 2330856, 2330867, 2330857 (Fax)

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बागवानी मिशन  
Horticulture Mission

13-09-2018

**EXPRESSION OF INTEREST FOR EMPANELMENT OF CHARTERED ACCOUNTANT FIRMS FOR THE FINANCIAL YEAR 2017-18 & 2018-19**

The State Horticulture Mission invites Expression of Interest (EOI) for empanelment of chartered accountant firms for conducting internal audit and statutory audit of the State Horticulture Mission for the financial year 2017-18 & 2018-19. The selected firm shall audit the accounts of the State Horticulture Mission and the District Horticulture Mission in all the fourteen districts and submit their reports within three months from the date of signing the agreement.

Interested firms shall submit their Technical and Financial bids separately in sealed cover. The bids shall be addressed to the Mission Director, State Horticulture Mission, Meads Lane, Palayam, University (PO), Thiruvananthapuram – 695034. The bids should be marked as 'Expression of Interest for empanelment of chartered accountant firm for conducting Internal Audit' (or) 'Expression of Interest for empanelment of chartered accountant firm for conducting Statutory Audit'

Technical Bids should provide the details on the name of the firm, registration number, address, contact details (name, mobile & phone number, email id), whether the firm has been empanelled with CAG / ICAI , PAN no., annual turnover, human resource employed in the firm, number of partners, number of qualified chartered accountants in the firm, experience in auditing government, corporate and non-government sector institutions.

Financial Bids should provide the details on the name of the firm, registration number, address, fees for the conduct of audit (inclusive of all expenses & applicable taxes).

The selection would be based on a set of objective criteria which would include the number of years of continuous experience in audit in government and other sectors, empanelment with CAG / ICAI, number of qualified chartered accountants as partners, number of staff employed in the firm, annual turnover for the financial year.

Interested firms shall submit their Technical and Financial bids in separate sealed cover on or before 5 PM on 22<sup>nd</sup> September 2018

  
Mission Director,  
State Horticulture Mission.



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13-09-2018

**WALK IN INTERVIEW FOR THE POST OF ACCOUNTS OFFICER**

The State Horticulture Mission invites applications from eligible candidates for engaging on contract basis for the following posts at the SHM Headquarters, Thiruvananthapuram.

Name of the Posts	Accounts Officer
Number of vacancies	One
Qualification (Essential)	Post Graduate in Commerce (or) Chartered Accountants (FCA) (or) Cost Accountants (ICWA) (or) Masters in Business Administration (MBA) with specialization in Finance
Qualification (Desirable)	Knowledge in Tally software and Computer Accounting
Experience	Minimum of 5 years as Accounts Officer or as Assistant Accounts Officer in a reputed institution
Age	Should be less than 50 years

Name of the Posts	Assistant Accounts Officer
Number of vacancies	One
Qualification (Essential)	Graduate in Commerce (or) Chartered Accountants (FCA) - Inter (or) Cost Accountants (ICWA) - Inter (or) Bachelors in Business Administration (BBA)
Qualification (Desirable)	Knowledge in Tally software and Computer Accounting
Experience	Minimum of 5 years as Assistant Accounts Officer in a reputed institution
Age	Should be less than 50 years

Candidates who fulfill the above qualifications and experience shall appear for an interview scheduled on 22<sup>nd</sup> September 2018 (Saturday) at 10AM with their resume along with copies and originals of all documents to prove their age, qualification, experience etc at the office of the Mission Director, State Horticulture Mission, Meads Lane, Palayam, University (PO), Thiruvananthapuram – 695034.

Mission Director  
State Horticulture Mission.